



# Andrew College

1854

**JOB TITLE:** Head Men's Soccer Coach

**REPORTS TO:** Athletic Director

**DEPARTMENT:** Athletics

**START DATE:** Immediately

**CLASSIFICATION:** Full Time Staff

**SALARY:** Negotiable

## **General Function:**

Andrew College is seeking a Head Men's Soccer Coach to administer all areas related to a highly competitive soccer program. The head men's soccer coach is responsible for the overall administration, recruiting, budgeting, scheduling, coaching, travel, and issuing appropriate directions to student/athletes as it relates to academics. The successful candidate must adhere to all NJCAA Division I, Georgia Collegiate Athletic Association, and Andrew College policies. The Men's Head Soccer Coach must understand the dynamics of a small college setting and have the ability to take on several tasks outside the coaching arena towards success for the Athletic Department and Andrew College as a whole.

## **Duties and Responsibilities:**

- Fulfill the mission, vision, and strategic plan of the Andrew College department of athletics as it pertains to the Men's Soccer program.
- Work closely with women's soccer coach to maximize efficiency of budgetary funds and facilities
- Schedule games and practices in coordination with women's soccer coach
- Maintain the soccer field including cutting of grass and all aspects of maintenance
- Recruit quality student-athletes
- Develop and supervise practices, game planning, schedule arrangements, and off season training.
- Manage Budgets, Fundraising, and additional administrative duties
- Maintain high academic standards for student-athletes
- Interact and develop healthy relationships with other Andrew College departments
- Meet NJCAA and GCAA compliance guidelines and regulations
- Strong disciplined skills and consistency with communication and structure required
- Good driving record with ability to drive Andrew College vans and recruiting vehicles
- Perform other duties as assigned by the Athletic Director

## **Working Conditions**

- While performing the duties of this job you may be required to lift and/or move heavy items. You will also be required to work irregular hours, including nights and weekends.

## **Minimum Requirements:**

- Bachelor's degree required
- Must be authorized for unrestricted employment in the United States indefinitely with no immigration sponsorship needed.

**Applicants should complete the Quick Application located on Andrew College website for the desired position along with submitting a cover letter, resume, unofficial transcript(s) & three references with telephone numbers**

**to: <https://www.andrewcollege.edu/employment-opportunities/>**

**Jennifer Mitchell, Director of Human Resources [hr@andrewcollege.edu](mailto:hr@andrewcollege.edu)**

***The review process will begin immediately and will continue until the position is filled.***

*Andrew College—the United Methodist beacon of educational, spiritual, and cultural uplift to Southwest Georgia since 1854—prepares students for lives of servant leadership and purpose through higher education that is relevant to its region and beyond.*

*Andrew College does not discriminate on the basis of race, color, religion, gender, age, creed, national origin, or disability in its employment policies.*