



**JOB TITLE:** Assistant Professor of Music

**DEPARTMENT:** Academic Affairs

**CLASSIFICATION:** Full-Time Faculty

**REPORTS TO:** Academic Dean

**START DATE:** August 2022

**SALARY:** Negotiable

**General Function:**

Provide music program instruction; direct jazz and choral ensemble.

**Duties and Responsibilities, with some flexibility depending on individual interest and expertise:**

1. Lead and direct Andrew College Jazz Band and Choraliars;
2. Provide classroom instruction for 100 and 200 level music courses to include theory, aural skills, and music appreciation;
3. Provide instruction for applied music in area of expertise;
4. Recruit sufficient number of students for the Music program; manage scholarship budget;
5. Provide direction for Fall and Spring concerts and student recitals;
6. Encouraged to facilitate choir/instrumental/jazz performances at various college and community events;
7. Manage production spaces and music budget;
8. Advise and mentor music and other selected fine arts majors;
9. Assist with curriculum development and review of music curriculum;
10. Embrace and cultivate the use of technology in the classroom; and
11. Serve as productive member of College faculty.

**Minimum Requirements:**

Masters degree in Music with a concentration in Jazz Music, Choral Music, Conducting, Voice or closely related field. One to three years teaching experience and/or professional experience in Jazz Band or Choral Directing desired. Must be authorized for unrestricted employment in the United States indefinitely with no immigration sponsorship needed.

**Preferred Qualifications:**

Background in Piano.

Doctorate in Music with a concentration in Jazz Music, Choral Music, Conducting, Voice or closely related field. Three to five years teaching and/or professional experience.

**Working Conditions:**

Classroom, office, & Concert environment

**Applicants should complete the Quick Application located on Andrew College website for the desired position along with submitting a letter of interest, curriculum vitae, unofficial transcript(s), statement of teaching philosophy & three references with telephone numbers to: <https://www.andrewcollege.edu/employment-opportunities/> Jennifer Mitchell, Director of Human Resources [hr@andrewcollege.edu](mailto:hr@andrewcollege.edu)**

*Andrew College—the United Methodist beacon of educational, spiritual, and cultural uplift to Southwest Georgia since 1854—prepares students for lives of servant leadership and purpose through higher education that is relevant to its region and beyond.*

*Andrew College does not discriminate on the basis of race, color, religion, gender, age, creed, national origin, or disability in its employment policies.*