



JOB TITLE: Assistant Professor of Criminal Justice or Psychology/Political Science

REPORTS TO: Social Science Coordinator and Dean of Academic Affairs

DEPARTMENT: Social Science

START DATE: August 1, 2022

CLASSIFICATION: Full-Time Faculty

SALARY: Negotiable

General Function: Face-to-Face Teaching/Some online

The ideal candidate will be able to teach Political Science and/or Criminal Justice/Psychology at an associate degree level. Andrew College has the following criminal justice courses: CRJ111: Intro to Criminal Justice and CRJ112: Principles of Law Enforcement, a new CRJ course to be developed in Criminology, and, primarily, the following psychology courses: PSY121, Intro to Psychology and PSY 202, Human Growth and Development. Andrew College is seeking an assistant professor for political science, specifically POS111, Government of the US, and POS211, Constitutional Law. The successful applicant should have a Doctorate or Master's degree from an accredited institution in Political Science/Public Administration or a related field applicable to political science from an accredited institution.

Andrew College faculty is expected to understand, promote, and support the mission of the College. Faculty will:

- Provide classroom instruction for all college level courses.
- Develop assigned course syllabi to reflect Andrew College's philosophy, theoretical constructs, course description, and objectives and curriculum in conjunction with the Social Science Division Coordinator
- Utilize a variety of teaching methods to accommodate the learning styles of students
- Maintain a Canvas shell for all courses, online and on-campus
- Provide opportunities for active student involvement through practice and application
- Model and encourage a collaborative faculty-student relationship
- Advise and mentor students
- Participate in developing programs, evaluating and revising student policies, organizational framework, revising curricular offerings and other duties as needed
- Promote and collaborate with intensive academic support programs of the College
- Serve as a collaborative member of College faculty
- Follow the *Faculty Handbook* and Andrew College *Policies and Procedures Handbook*

Minimum Requirements:

Doctorate or Master's degree in Criminal Justice/Psychology/Political Science or a related field and/or 18 hours in Criminal Justice or Psychology from an accredited institution

Three to five years teaching experience preferred

Must be authorized for unrestricted employment in the United States indefinitely with no immigration sponsorship needed.

Working Conditions:

Office and classroom environment with minimum lifting (25 pounds) required

Flexible teaching and office hours that may include late afternoons, early evenings, weekends

Applicants should complete the Quick Application located on Andrew College website for the desired position along with submitting a letter of interest, curriculum vitae, unofficial transcript(s), statement of teaching philosophy & three references with telephone numbers to:
<https://www.andrewcollege.edu/employment-opportunities/>
Jennifer Mitchell, Director of Human Resources hr@andrewcollege.edu

Andrew College—the United Methodist beacon of educational, spiritual, and cultural uplift to Southwest Georgia since 1854—prepares students for lives of servant leadership and purpose through higher education that is relevant to its region and beyond.

Andrew College does not discriminate on the basis of race, color, religion, gender, age, creed, national origin, or disability in its employment policies.