COVID-19 RESPONSE STUDENT GUIDE 2020



Updated on 12-15-20

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INTRODUCTION

Welcome to the Andrew College family. The health and safety of our entire Andrew College community comes first in our decision-making as we welcome our students to campus this semester. We are coordinating with local health officials to navigate the necessary actions to do this as safely as possible. As we continue to learn more about COVID-19, we will update our detailed plans as necessary. Our goal is to balance student success with the safety and well-being of our entire Andrew College community. This plan will only be successful if we have full understanding, support, and cooperation of everyone at Andrew College. This will require everyone to make significant adjustments to ensure the protection of our entire community – especially those most at risk. Please check the Andrew College website section of COVID-19 updates for the latest information at https://www.andrewcollege.edu/covid-19-response/





Questions? Call TIGER CARE 229-310-0266 email: osa@andrewcollege.edu

COVID-19 RELATED Q& A

WILL STUDENTS BE REQUIRED TO WEAR A MASK ON CAMPUS?

- YES, all members of the Andrew College community and visitors are required to wear a cloth face covering or disposable mask that covers the mouth and nose while on campus.
- This includes the following areas: indoor public areas on campus, unless marked otherwise. This includes but is not limited to all non-private offices, the gym, classroom buildings, classrooms, labs, office buildings, restrooms, common residential spaces in residence halls, conference rooms, break rooms, library and dining hall (except when seated and eating).
- Exceptions are inside personal residence hall rooms.
- Faculty members can exercise their right to ask students to leave the classroom if they are not wearing a mask, unless there is an exception for disability.
- Coaches will advise athletes on requirements for masks during practices and games.
- Exceptions to this policy for disability must be obtained in writing from Office of Disability Services. Contact by phone at 229-732-5962 or email at disabilityservices@andrewcollege.edu

WILL STUDENTS BE REQUIRED TO PROVIDE THEIR OWN MASKS?

- Students will need to bring a sufficient amount of masks to cover their time on campus.
- Permitted face coverings include cloth face coverings and disposable masks.
- If you use a cloth mask, be sure you are washing it properly after use.

WHAT IS THE POLICY FOR SOCIAL DISTANCING WHILE ON CAMPUS?

- Students and authorized visitors are required to maintain a distance of at least 6 feet while on campus.
- Areas around campus will have posted reminders for social distancing guidelines.

ARE THERE RESTRICTIONS REGARDING GUESTS AND STUDENT TRAVEL?

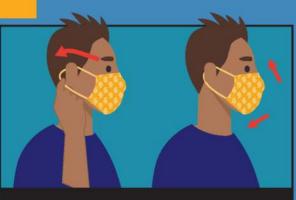
- Yes, there are restrictions. Students are not permitted to have overnight guests.
- Only persons living in a residence hall will have access to that building. No outside visitors. No visiting residence halls other than your own. Commuter students and off campus visitors are not permitted in the residence halls.
- Students on campus should avoid all non-essential travel.

Wear a Mask to Protect You and Your Friends

PUT ON



WASH YOUR HANDS



PLACE OVER NOSE AND MOUTH

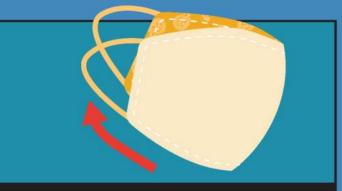


MAKE SURE YOU CAN BREATHE EASILY

TAKE OFF



TAKE OFF YOUR MASK



FOLD OUTSIDE CORNERS TOGETHER





WASH YOUR HANDS

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cdc.gov/coronavirus

WASH YOUR HANDS OFTEN, WEAR A MASK, AND STAY 6 FEET FROM OTHERS.



CS 320298-F 10/15/2020

COVID-19 RELATED Q& A

HOW WILL COVID-19 RELATED POLICIES AND PROCEDURES BE ENFORCED?

- Our plan relies on the full understanding, support, and cooperation of everyone at Andrew College.
- Anyone who fails to comply with our policies and procedures will be in violation of the Code of Conduct and subject to a Level Two penalty.
 - Level Two: Restrictions, fines up to \$100.
 - Continued failure to comply with any conditions of campus policies may result in suspension from Andrew College.

WHAT ARE SOME HEALTHY HYGIENE TIPS REGARDING COVID-19?

- In addition to wearing masks and social distancing, we recommend regular hand washing and the use of hand sanitizers.
- Students are encouraged to bring hand soap and hand sanitizer along with their other toiletries when packing for campus. Hand sanitizer should contain at least 60% alcohol. Students should also bring a personal thermometer to monitor their temperature daily.
- Andrew College will continue to have appropriate hand washing supplies available in public restrooms across campus.
- Buildings will also have a process of "gel in and gel out" in regards to hand sanitizing upon entering and exiting buildings.
- Students are also encouraged to cover coughs and sneezes and dispose of tissues in trash receptacles. Students should also avoid touching their eyes, nose and mouth.
- See these helpful tips on page 6.

WHAT ABOUT CLEANING AND DISINFECTING?

- Classrooms will have disinfecting supplies available for students to sanitize their individual classroom spaces.
- Students will be provided one bottle of disinfecting cleaning solution for their on-campus residential spaces at the beginning of the semester by student affairs.
- Housekeeping staff will sanitize high traffic areas across campus daily.
- Sage Dining processes have been updated and you will be required to social distance, observe posted signage and wear a mask unless seated and eating or drinking.

See these helpful COVID-19 cleaning and disinfecting tips:

https://www.cdc.gov/coronavirus/2019-ncov/community/clean-

disinfect/index.html

Stop the Spread of Germs

Help prevent the spread of respiratory diseases like COVID-19.



Stay at least 6 feet (about 2 arms' length) from other people.



Cover your cough or sneeze with a tissue, then throw the tissue in the trash and wash your hands.



When in public, wear a mask over your nose and mouth.



Do not touch your eyes, nose, and mouth.



Clean and disinfect frequently touched objects and surfaces.



Stay home when you are sick, except to get medical care.



Wash your hands often with soap and water for at least 20 seconds.





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ANDREW COLLEGE COVID-19 FALL PLAN

SOCIAL CONTRACT

We are excited to have you here at Andrew College! As you return to campus, it is important for you to act responsibly for the safety of yourself and others and to reduce the spread of COVID-19.

To build awareness of procedure and to encourage everyone to commit to doing their part, we developed a Social Contract that will support the safety and health of our entire Andrew College Community.

As an Andrew College student I understand that : by attending classes and campus events, by living in the residence halls and eating in the dining hall, and by engaging in the Andrew College community there is a chance that I will be exposed to COVID-19 and other infections. I understand that Andrew College has worked hard to make our environment safe.

This Social Contract was developed for you. Please pay close attention to what is expected and how to respond based on the circumstances. One important element of this process requires daily self-screening. Please see page number 9 for more information regarding self-screening.

IF YOU THINK YOU ARE SICK, DO NOT COME TO CLASS OR ATTEND ANY CAMPUS ACTIVITIES. SEEK MEDICAL ATTENTION. If you have any questions, please contact Student Affairs at: 229-310-0266.

Please understand that it is REQUIRED for all students to complete the Social Contract by August 20th. Please see a copy of the Social Contract below.





SOCIAL CONTRACT

PREPARE PROTECT PROCEDURE

1854

TIGERS TOGETHER

Please read the following agreement carefully.

By signing at the bottom, you are agreeing to abide by the terms of the agreement. The plans for the upcoming semester are subject to change. Andrew College reserves the right to update its plans and the terms of this social contract to reflect such changes, which may be informed by public health guidance and governmental regulation. We encourage students to follow closely information distributed by the Andrew College throughout the semester.

Before arriving on campus, I will:

Monitor my health for COVID-19 related symptoms and delay my plans to arrive on campus if I am feeling ill or have signs of any illness. I will wait until I am fully recovered before traveling to campus.

While on campus, I will:

- Monitor my health daily for symptoms of COVID-19 (or exposure) and abide by the visitation policy.
- I will not attend class on campus if I am sick.
- Contact TIGER CARE at 229-310-0266 immediately to seek assistance if I experience symptoms that suggest COVID-19 and seek medical attention.
- Wear face covering (masks) in all Andrew College facilities, including classrooms, dining facilities (unless eating), and residential halls (except my assigned room).
- Practice social distancing, maintaining at least six feet/two arms length separation between myself and others in all Andrew College facilities (except my assigned residential room).
- Observe all guidelines for dining (grab-and-go, outdoor dining, or eating at assigned appropriately distanced seating).
- Abide by the visitation policy.
- Agree not to host in-person gatherings.
- Adhere to other health and safety practices recommended or required by Andrew College, such as frequent handwashing and covering coughs and sneezes with tissues and disposing of properly.
- Avoid all non-essential travel.
- Comply with any request to vacate, isolate or quarantine made by Andrew College in coordination with local health officials.
- Seek reasonable accommodations from the Office of Disability Services (ODS) if I am unable to follow the Andrew College's expectations. If my requested accommodation(s) cannot be approved by ODS, I will follow the college's expectations or I will continue to study remotely. Accommodations for disability must be obtained in writing from Office of Disability Services.

Contact: disabilityservices@andrewcollege.edu

I understand that to protect the Andrew College community and myself, I must abide by the rules reflected in this Social Contract, as they may be modified by Andrew College from time to time. I understand that major violations of the Social Contract, including those related to quarantining, isolating, hosting un-permitted visitors in residences and hosting prohibited in-person gatherings may result in removal from campus and/or disciplinary action. In addition, I understand that infractions related to wearing face coverings or social distancing also may result in removal from campus and/or disciplinary action. All violations of the Social Contract will be adjudicated through Andrew College's established disciplinary process.

By signing this Social Contract, I agree to abide by these rules and regulations. I acknowledge that Andrew College cannot eliminate the risk of illness during a global pandemic. I voluntarily accept the risks associated with in-person, on-campus study at this time.

Signature: _____

Date:_

Click on the following link to digitally sign: https://forms.gle/Gge4s9t5JcC8QjJr7



TIGER TIPS SELF-SCREENING

IF YOU ANSWER "YES" TO ANY OF THE QUESTIONS BELOW: PLEASE CONTACT TIGER CARE AT 229-310-0266 AND SEEK MEDICAL ATTENTION. DO NOT ATTEND CLASS WITH THESE SYMPTOMS.



GOT COUGH?

Do you have a new onset of cough?





Do you have a fever (temperature over 100.4° F or 38° C) without having taken any feverreducing medications?



GOT CHILLS? Do you have a new onset of chills?



GOT MUSCLE PAIN? Do you have a new onset of muscle pain (not associated with strenuous exercise)?



GOT SHORTNESS OF BREATH OR TROUBLE BREATHING? Are you suddenly feeling short of breath or having trouble breathing?





Do you have a new onset of sore throat?



NEW LOSS OF TASTE OR SMELL?

Do you have a new loss of taste or a new loss of smell?





GOT NAUSEA?

Are you nauseated or have you experienced new onset of vomiting?



GOT DIARRHEA?

Do you have a new onset of diarrhea?



GOT EXPOSURE?

In the past 14 days, have you cared for or had close contact with a person who has tested positive for COVID-19? (Close contact is masked or unmasked less than 6 feet away for 15 mins.)

9

Questions? Call TIGER CARE: 229-310-0266 email:osa@andrewcollege.edu

Symptoms of Coronavirus (COVID-19)

Know the symptoms of COVID-19, which can include the following:



Symptoms can range from mild to severe illness, and appear 2-14 days after you are exposed to the virus that causes COVID-19.

Seek medical care immediately if someone has emergency warning signs of COVID-19.

- Trouble breathing
- Persistent pain or pressure in the chest
- Inability to wake or stay awake
- Bluish lips or face

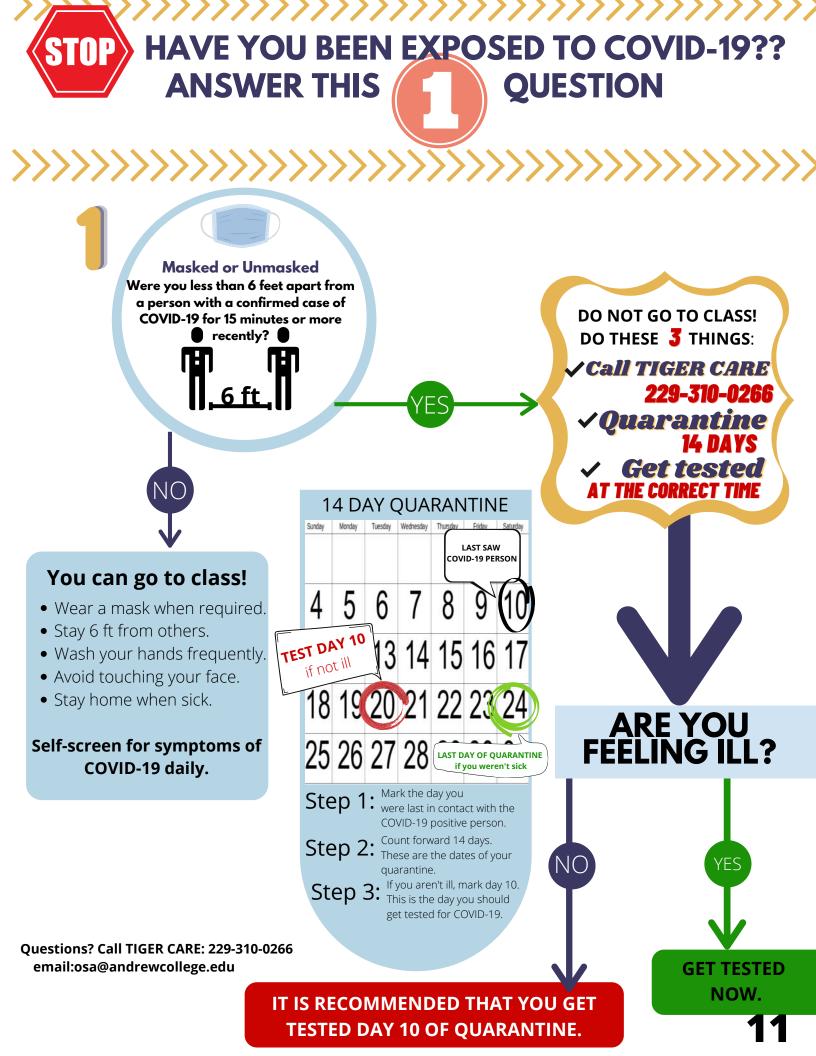
- New confusion
- This list is not all possible symptoms. Please call your healthcare provider for any other symptoms that are severe or concerning to you.



cdc.gov/coronavirus

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ANDREW COLLEGE COVID-19 RESPONSE PLAN COVID-19 RELATED Q & A

WHAT IS THE PROCESS FOR STUDENTS WHO ARE HAVING SYMPTOMS OF COVID-19?

- Students who have symptoms of COVID-19 should SEEK MEDICAL ATTENTION and contact TIGER Care at 229-310-0266 for assistance. In addition, you need to quarantine for 10 days since the symptoms first began. DO NOT ATTEND CLASS WITH SYMPTOMS OF COVID-19!
- See the decision tree on page 13 "Guidance on COVID-19 Next Steps" for more information about what to do if you are having symptoms of COVID-19.

WHAT IS THE PROCESS FOR STUDENTS WHO HAVE BEEN EXPOSED TO COVID-19?

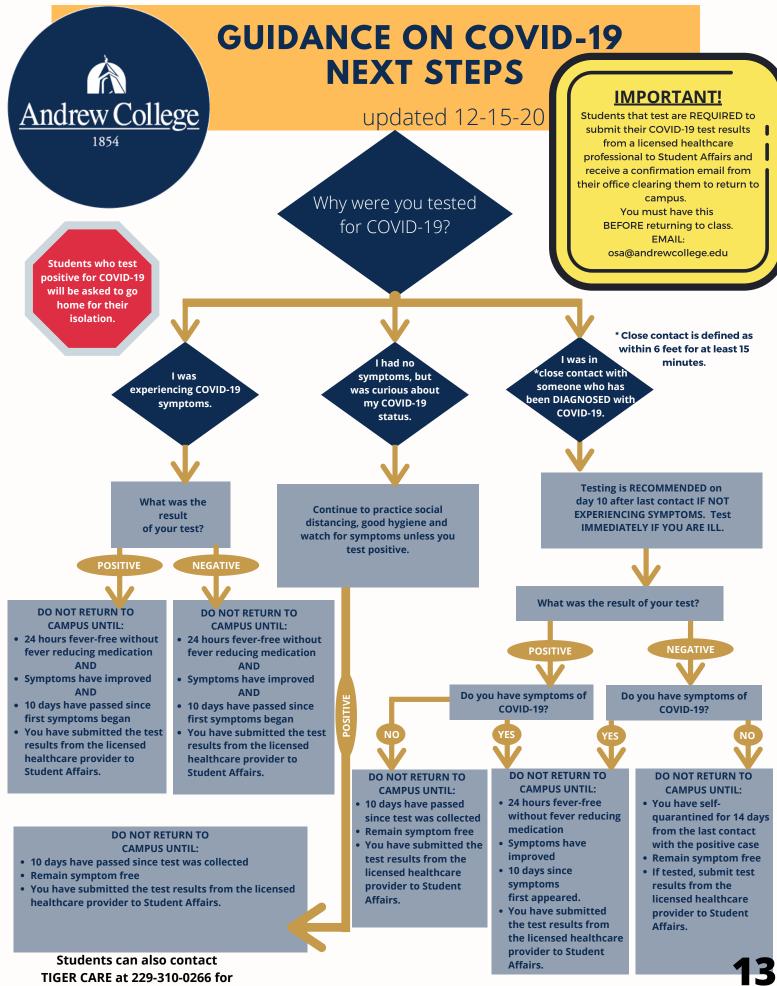
- Students who have been exposed to a confirmed case of COVID-19 will need to follow the information in the graphic on page 11 entitled " STOP! Have You Been Exposed To COVID-19? Answer this 1 Question".
- Students who have been in a classroom setting where they have been exposed to a confirmed case of COVID-19 will be notified by the Office of Student Affairs via email. Per HIPPA laws, no person(s) will be identified as having the virus by Andrew College employees and we encourage students to respect the privacy of others as well.
- Students can also reference the decision tree on page 13 "Guidance on COVID-19 Next Steps" for more information.

WHAT SHOULD A STUDENT DO IF THEY HAVE A DIAGNOSIS OF COVID-19?

- Students who have been diagnosed with the COVID-19 virus, should SEEK MEDICAL ATTENTION and contact TIGER Care at 229-310-0266 for assistance.
- Students who have confirmed cases of COVID-19 will need to go home for their recovery process for the safety of others.
- SEE the information on page 13 entitled "Guidance on COVID-19 Next Steps" and on page 14 "COVID-19 Positive Test-What Should I Do?"

WHAT IS THE PROCESS FOR ISOLATING STUDENTS WITH CONFIRMED CASES OF COVID-19?

• Students that test positive for the COVID-19 virus will be required to go home for their recovery process for the safety of others.



additional assistance.

Some individuals may be required to isolate for a longer time. Please follow guidance of your healthcare provider.



Andrew College 1854 COVID-19 POSIT What Shou VE TEST Id You Do?

THESE ARE TIPS AND STEPS TO **POSITIVE FOR COVID-19** CONFIRMED CASE CLASSROOM SET WILL MOVE TO AN OF COVID-19

SELF ISOLATION

Per local health authorities it is mandatory that a person with a positive case of COVID-19 isolate. We ask that students go home for the safety of others. Test result will be required by Student Affairs. Email osa@andrewcollege.edu

NOTIFY CONTACTS

Notify contacts of your illness. Contact TIGER CARE at 229-310-0266 to assist you. Students will need to provide Student Affairs a copy of their test results from their licensed healthcare professional.

MONITOR YOUR SYMPTOMS

Monitor your symptoms and if your symptoms get worse, contact your healthcare provider.

KEEP YOUR DISTANCE & PRACTICE GOOD HYGIENE

Separate from others (keep 6 ft between you and others). No visitors. Use a bathroom no one else uses. Wear a face mask. Wash hands often using proper procedure. Cover coughs and sneezes with tissue and throw in trash.

DO NOT SHARE

Dishes, drinking glasses, cups eating utensils, towels or bedding. Avoid sharing any supplies with others.



FREQUENTLY CLEAN HIGH TOUCH SURFACES

Sanitize high touch areas including: door knobs, counters, tabletops, tables, phones, TV remotes, etc.

REMAIN IN HOME ISOLATION UNTIL

Need all 3! 24 hours fever free without fever-reducing medication AND symptoms improve AND 10 days have passed since symptoms have appeared.

14



THESE ARE TIPS AND STEPS TO FOLLOW IF YOU HAVE A NEGATIVE TEST RESULT FOR A COVID-19 TEST. STUDENTS WILL NEED TO PROVIDE STUDENT AFFAIRS A COPY OF THEIR TEST RESULTS FROM THEIR LICENSED HEALTHCARE PROFESSIONAL. OSA@ANDREWCOLLEGE.EDU

IF YOUR TEST WAS NEGATIVE FOR COVID-19:

You probably were not infected at the time your sample was collected. However, that does not mean that you will not get sick. The test result only **means that you did not have COVID-19 at the time of testing.**



TAKE PREVENTIVE MEASURES

To protect yourself and others from becoming sick do not go to campus if you are experiencing symptoms of COVID-19 or have had recent close contact exposure to a positive case of COVID-19.



FOLLOW HEALTHCARE RECOMMENDATIONS

Follow the instructions from your healthcare provider. If you have been instructed to quarantine, follow protocol!



KEEP YOUR DISTANCE & PRACTICE GOOD HYGIENE

Separate from others (keep 6 ft between you and others). Wear a face mask. Wash hands often using proper procedure. Cover coughs and sneezes with tissue and throw in trash.



DO NOT SHARE

Dishes, drinking glasses, cups eating utensils, towels or bedding. Avoid sharing any supplies with others.



FREQUENTLY CLEAN HIGH TOUCH SURFACES

Sanitize high touch areas including : door knobs, counters, tabletops, tables, phones, TV remotes, etc.

MONITOR FOR SYMPTOMS

If you experience any of the COVID-19 symptoms seek medical attention and call TIGER CARE at 229-310-0266.



COVID-19: Quarantine vs. Isolation

QUARANTINE keeps someone who was in close contact with someone who has COVID-19 away from others.





If you had close contact with a person who has COVID-19



 Stay home until 14 days after your last contact.



 Check your temperature twice a day and watch for symptoms of COVID-19.



 If possible, stay away from people who are at higher-risk for getting very sick from COVID-19. ISOLATION keeps someone who is sick or tested positive for COVID-19 without symptoms away from others, even in their own home.





If you are sick and think or know you have COVID-19



- Stay home until after
 - At least 10 days since symptoms first appeared **and**
 - At least 24 hours with no fever without fever-reducing medication and
 - Symptoms have improved



If you tested positive for COVID-19 but do not have symptoms



- Stay home until after
 - 10 days have passed since your positive test



If you live with others, stay in a specific "sick room" or area and away from other people or animals, including pets. Use a separate bathroom, if available.

cdc.gov/coronavirus



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COVID-19 RELATED Q&A

WHAT IS THE PROCESS FOR NOTIFYING FACULTY REGARDING COVID-19 RELATED ABSENCES?

- Students who have any COVID-19 related absence issue should contact TIGER
 Care at 229-310-0266 for assistance in contacting the academic dean
 regarding the absence.
- When TIGER Care is contacted, the office of student affairs will contact the academic dean's office via email. The office of the academic dean will notify the student's instructors via email of a COVID-19 related absence.
- Students will need to contact their professors for any missed work and they are responsible for completing it in the timeframe set forth by the professor.

WHEN CAN A STUDENT RETURN AFTER A COVID-19 RELATED ABSENCE?

Prior to returning to campus and/or class after a COVID-19 related absence.

 Students must follow the schedule for their individual circumstances. There are different time frames based on exposure to confirmed cases, having a positive case yourself or if you are experiencing symptoms. Local health officials have given us specific guidance on each of these scenarios. See specific information listed on pages 18-20 and you can also find more information on this process on page 21 "Returning To Campus".

COVID-19 RELATED Q&A

WHEN CAN A STUDENT RETURN AFTER A COVID-19 RELATED ABSENCE? (CONTINUED)

RETURNING TO CLASS AFTER HAVING A CONFIRMED CASE OF COVID-19:

If you tested positive for COVID-19, DO NOT RETURN TO CAMPUS UNTIL ALL OF THIS CRITERIA HAS BEEN MET:

- 24 hours fever-free with no fever reducing medication.
- Symptoms have improved.
- 10 days have passed since the test was collected

You have submitted any test results from the licensed healthcare provider to Student Affairs at osa@andrewcollege.edu You have received an email from Student Affairs authorizing your return to campus.

OR

If you tested positive after exposure to a positive case of COVID-19/ or were experiencing symptoms of COVID-19 DO NOT RETURN TO CAMPUS UNTIL ALL OF THIS CRITERIA HAS BEEN MET:

- 10 days have passed since you were tested or symptoms began
- 24 hours fever-free with no fever reducing medication.
- Symptoms have improved.

If tested, you have submitted test results from the licensed healthcare provider to Student Affairs at osa@andrewcollege.edu

For all COVID-19 related absences, you must receive an email from Student Affairs authorizing your return to campus or attend class. **ANDREW COLLEGE COVID-19 RESPONSE PLAN**

COVID-19 RELATED Q&A

WHEN CAN A STUDENT RETURN AFTER A COVID-19 RELATED ABSENCE? (CONTINUED)

RETURNING TO CLASS AFTER CLOSE CONTACT WITH A CONFIRMED CASE OF COVID-19:

(CLOSE CONTACT IS WITHIN 6 FEET FOR LONGER THAN 15 MINUTES).

If you have been in close contact with someone who has been DIAGNOSED with COVID-19. DO NOT RETURN TO CAMPUS UNTIL ALL OF THIS CRITERIA HAS BEEN MET:

If symptom free:

- 14 days have passed since your last contact with the positive case
- You remain symptom free

OR

If you tested positive after exposure to a positive case of COVID-19/ or experiencing symptoms:

- 10 days have passed since you were tested or symptoms began
- 24 hours fever-free with no fever reducing medication.
- Symptoms have improved.

If tested, you have submitted test results from the licensed healthcare provider to Student Affairs at osa@andrewcollege.edu

For all COVID-19 related absences, you must receive an email from Student Affairs authorizing your return to campus or attend class.

COVID-19 RELATED Q&A

WHEN CAN A STUDENT RETURN AFTER A COVID-19 RELATED ABSENCE? (CONTINUED)

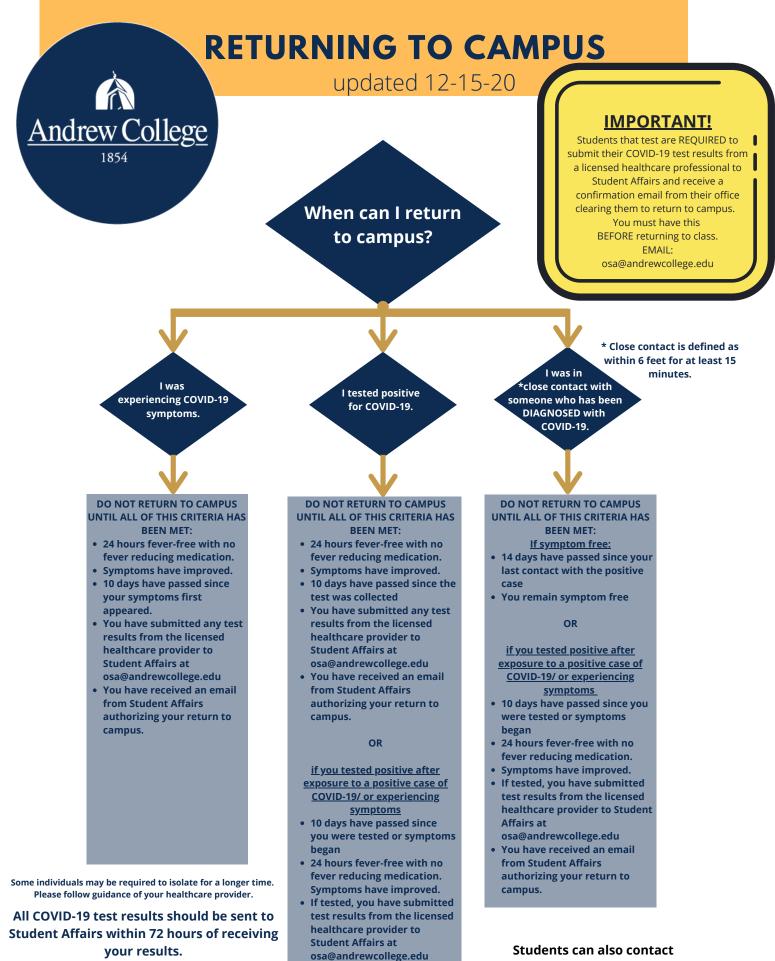
RETURNING TO CLASS AFTER EXPERIENCING SYMPTOMS OF COVID-19:

DO NOT RETURN TO CAMPUS UNTIL ALL OF THIS CRITERIA HAS BEEN MET:

- 24 hours fever-free with no fever reducing medication.
- Symptoms have improved.
- 10 days have passed since your symptoms first appeared.

You have submitted any test results from the licensed healthcare provider to Student Affairs at osa@andrewcollege.edu

For all COVID-19 related absences, you must receive an email from Student Affairs authorizing your return to campus or attend class.



osa@andrewcollege.edu

 You have received an email from Student Affairs authorizing your return to campus. TIGER CARE at 229-310-0266 for additional assistance.





What To Bring:

Thermometer for personal use	Sheets for bed (twin xl)
Hand Sanitizer (at least 60% alcohol content)	Pillows & Pillow cases
Face Masks (Cloth, Disposable or surgical)	Blankets
Fever Reducer	Trash Can & Bags
Medication(s)	Personal clothing
List of Allergies	Surge Protector & Extension Cord
Insurance Card	Computer or Laptop
Prescription medication(s):at least a	Microwave (Less than 800 watts)
3 week supply of each medication	Compact refrigerators 3.5 cubic feet or smaller
Shampoo, soap & other toiletries	r
Toilet Paper, Kleenex	If you have additional
Bath mat/rug, Shower Curtain	questions email osa@andrewcollege.edu
Towels, Shower Shoes, Shower Caddy	22

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What Not To Bring:

- Alcohol, shot glasses, alcohol-related posters.
- Sexually-explicit materials.
- Drugs or drug paraphernalia.
- Weapons: firearms or airguns, fireworks, large knives or cutting instruments.
- Electrical: extension cords without circuit breakers, halogen lamps, toasters, toaster ovens, candles (If it glows – it goes).
- Pets of any kind, except aquarium fish or a small turtle within a tank, are not allowed in the residence halls. Aquariums are limited to a maximum of 10 gallons and must be cleaned regularly.
- Please do not bring anything that has to be nailed or screwed into block walls or woodwork.