

# Part-Time Peace Officer

**Department:** Andrew College Police Department

**Classification:** Part-Time Staff

**Reports To:** Police Chief

**Start Date:** Immediately

**Salary:** \$10.00hr

## General Function

Serve as the on duty police officer as needed

## Duties and Responsibilities

1. Understand, promote, and support the mission of the College
2. Participate as needed with activities with the Student Affairs Office
3. Serve as primary first responder during assigned working hours
4. Complete all police logs, documents, reports, and training as directed

## Minimum Requirements

- Valid Driver's License
- Ability to physically serve as a primary responder, work rotating shifts, weekends, and holidays and under adverse weather conditions
- Must be authorized for unrestricted employment in the United States indefinitely with no immigration sponsorship needed

## Preferred Qualifications

- Experience with collegiate or school campus policing

## Working Conditions

Office and outdoors patrolling environment with minimum lifting (25 pounds) required. Must be able to walk to patrol campus and secure buildings. Flexible

office and/or working hours include late afternoons, early evenings, and weekends. Some regional travel may be required.

**Equal Opportunity Employer**