



Andrew College

1854

Official Withdrawal from College Form

****For 100% Online Students ONLY****

Student Name: _____ ID: _____

Home Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

I am requesting to be withdrawn from all of my classes which ultimately is a complete withdrawal from Andrew College.

Term of Withdrawal: Fall Spring Summer Year: _____

Program of Study/Major: _____

Please indicate your reason for withdrawal from Andrew College. (Check all that apply).

Academic Disciplinary Financial Employment Offer Personal Medical

Transfer to another institution (please specify name, location, major/concentration & reasons):

Name of New School: _____ City: _____ State: _____

Withdrawal from the College without academic penalty will be given through the last day of midterm exams. Regardless of grade earned in the class at the time of withdrawal, a W will be reported on your academic transcript. Withdrawal after midterm, the instructor must assign a grade of WP or WF depending upon the grade at the time of withdrawal. Failure to follow the proper procedure may result in the forfeiting of all rights and refunds, if applicable.

I understand that withdrawal from Andrew College may make me ineligible for some or all student financial assistance and does not imply any release from financial obligations incurred during enrollment.

Student's Signature: _____ Date: _____

-Office of the Registrar Use Only-

Date Received: _____ Date Processed: _____

Alert Advisor/Financial Aid/Business Office/Retention Coordinator: